

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND
SANITATION DISTRICT
HELD

MONDAY, December 13, 2021

A regular meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 13th day of December 2021 at 6:00 P.M., at 270 Silver Creek Road, Idaho Springs, Colorado 80542 and via WebEx virtual meeting platform.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President
Glenn Clark, Treasurer
Jason Yoho, Secretary
James Jandreau, Assistant Secretary (Via WebEx)

Directors Absent but Excused:

Hans Hultgren, Assistant Secretary

Also, in Attendance Were:

Jesse Mestrovic; Pinnacle Consulting Group, Inc.
Molly Janzen, Kirsten Starman and Elaina Cobb; Pinnacle Consulting Group, Inc. (Via WebEx)
Colin B. Mielke; Seter & Vander Wall, P.C.
Bob Orsatti; Orsatti Water Consultants
Chris Oeland; St. Mary's Glacier water and Sanitation District Operator
Gabby Begeman; ORC Operator
Bruce and Tom Meyers,,: Members of the Public

The meeting was called to order at 6:09 P.M.

Director Hohne confirmed that a quorum of the Board was present with three of five Board members in attendance.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE
MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Jandreau and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the November 15, 2021 special meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Jandreau and, upon vote, unanimously carried, the Board approved the minutes of the November 15, 2021 special meeting of the Board of Directors, as presented.

FINANCIAL
ITEMS

2021 Amended Budget: Ms. Janzen confirmed that the District is expected to be under-budget in 2021 and therefore no amendments were required for the 2021 budget.

Public Hearing Regarding 2022 Proposed Budget: Ms. Janzen presented the 2022 draft budget, including estimated revenues, expenditures and ending fund balances per the general, enterprise, debt service and capital projects funds. Mr. Mestrovic noted that publication of a notice regarding the public hearing for the proposed 2022 budget was made in a newspaper having general circulation within the District. Director Hohne opened the public hearing to consider adoption of a Resolution to Adopt the 2022 Budget; Set Mill Levies; and Appropriate Sums of Money. No written objections or public comments were received prior to the public hearing. The Board discussed with the public plans regarding system maintenance and improvements. There being no further public comment, Director Hohne closed the public hearing

Adoption of 2022 Budget; Resolution to Adopt Budget; Appropriate Sums of Money; and Certify Mill Levy: Following discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board adopted the Resolution to Adopt the 2022 Budget; Set Mill Levies; and Appropriate Sums of Money, and, further, authorized minor adjustments to the draft budget and Resolution that may be required as a result of the Counties' final Certifications of Assessed Valuation on or before December 10, 2021.

Ms. Janzen was authorized to transmit the Certification of Mill Levies to the Board of County Commissioner of Clear Creek County, the Division of Local Government and the Division of Property Taxation, by the statutory deadline.

Adopt and/or Increase Fees, Rates, Tolls, and Charges, Including Availability of Service Fees: Ms. Janzen presented and reviewed with the Board the recommended rate increase for 2022. Director Hohne opened a public hearing regarding proposed increases to the District's fees in order to allow for public comment. There being no comments from the public, Director Hohne closed the public hearing. The Board discussed

the District's financial position and determined to increase fees monthly rates from \$190 to \$220 per month, and increase the facilities improvement fee from \$16,500 to \$25,500. The remaining rates, tolls, and charges, including Availability of Service will remain the same. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the rate increase as presented.

Consideration of Payables: Ms. Jansen reviewed with the Board the claims for the period ended November 23, 2021, totaling \$355,648.71. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended November 23, 2021, totaling \$355,648.71.

Review and Consideration of Financial Statements: Ms. Janzen reviewed with the Board the unaudited financial statements for the period ended September 30, 2021. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ended September 30, 2021.

Public Comment. The Board opened the meeting for public comment. Mr. Boynton addressed the Board regarding his request for the District to waive remaining fees incurred during 2021 for his recently acquired properties at Lots 551, 554, 555, 556, and 557. He reminded the Board that when he acquired the properties through a tax lien sale, he paid off numerous years of fees owed by the previous owners of those properties and he plans to redevelop the lots so they can be occupied by customers who will make timely payments. The Board discussed Mr. Boynton's request and the benefits of having new customers make timely payments. Upon motion made, seconded and unanimously carried, the Board approved Mr. Boynton's request to waive the remaining fees owed.

WATER AND
WASTEWATER
SYSTEM
IMPROVEMENTS

Orsatti Water Consultant's Report: Mr. Orsatti reviewed with the Board the written Orsatti Water Consultant's Report included with the agenda packet detailing October and November activity and planned work for December and answered questions.

Mr. Orsatti confirmed that CGRS has de-mobilized for the end of the construction season. Mr. Orsatti informed the Board that a draft Long-Range Plan, as required by the CDPHE, will be discussed at a December 22nd meeting and that Directors Hohne and Yoho will participate in that meeting.

Mr. Orsatti updated the Board regarding his cost estimate to provide construction engineering services to the District into 2022 at an amount of \$59,086. The Board determined to discuss this proposal at the next Board meeting.

DISTRICT
OPERATIONS/
MANAGEMENT
ITEMS

Operations Report: The Board noted its receipt of the written operations report. Mr. Oeland confirmed that a service line failure on a new construction at the end of Silver Creek had been repaired. In addition, approximately 180 linear feet of line along Brook Drive has been replaced.

ORC Report: Ms. Begeman addressed the Board and informed the Board that operations within the District are normal. Ms. Begeman informed the Board that Well #1's chlorine sensor needs to be replaced and that the new sense has been ordered. Ms. Begeman noted that the current ventilation system at the wastewater treatment plant is working well. Ms. Begeman suggested that Mr. Oeland and Mr. Orsatti take over collection and distribution system operations from ORC Water and informed the Board that she will provide a cost-savings analysis to Pinnacle for the Board's consideration.

Manager's Report: The Board noted its receipt of the written management report. Mr. Mestrovic confirmed that 160 tons of base material had been placed on Elk Drive to better insulate the District's lines under the road. Mr. Mestrovic also informed the Board that Pinnacle is analyzing employee benefits options and will introduce those options at a future meeting.

LEGAL ITEMS

2022 Election Resolution: Mr. Mielke presented and discussed the 2022 Election Resolution. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Jandreau and, upon vote, unanimously carried, the 2022 Election Resolution was approved, as presented.

DIRECTORS
ITEMS

There were no Director items presented at this time.

OTHER ITEMS

There were no other items presented at this time.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:50 P.M.

By:

Elaina Cobb, Secretary for the Meeting