

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND
SANITATION DISTRICT
HELD

MONDAY, FEBRUARY 28, 2022

A regular meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 28th day of February 2022 at 6:00 P.M., via Webex.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President
Jason Yoho, Secretary
Hans Hultgren, Assistant Secretary
Glenn Clark, Treasurer

[Arrived when indicated*]

Directors Absent but Excused: James Jandreau

Also, in Attendance Were:

Ryan Abbott, Molly Janzen, Jennifer Ondracek and Shannon Metcalf;
Pinnacle Consulting Group, Inc.
Gabby Begeman; ORC Operator
Colin B. Mielke; Seter & Vander Wall, P.C.
Chris Oeland; St. Mary's Glacier water and Sanitation District Operator

Also in attendance were various members of the public.

The meeting was called to order at 6:26 P.M.

Director Hohne confirmed that a quorum of the Board was present with four of five Board members in attendance.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE
MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Hultgren and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the January 24, 2022 regular meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the minutes of the January 24, 2022 Regular Meeting of the Board of Directors, as presented.

Public Comments: There were no public comments.

WATER AND
WASTEWATER
SYSTEM
IMPROVEMENTS
DISTRICT
OPERATIONS/
MANAGEMENT
ITEMS

Orsatti Water Consultant's Report: Mr. Orsatti was not present and the board tabled his report.

Operations Report: The Board noted its receipt of the written operations report. Mr. Oeland provided an update to the board and answered questions. Mr. Oeland updated the Board regarding a freeze of the sewer line on Silver Creek that had been repaired. Mr. Oeland stated that the contractor that provides hot-jetting services to the District has a used hot-jetter it is selling for \$22,000. The contractor will provide Mr. Oeland with a summary of amounts invoiced over the past couple years to help the District determine whether to purchase a jetter or to continue using contractor services.

Mr. Oeland noted that a contractor has been engaged to clean out influent from the bar screen at the wastewater treatment plant. Mr. Oeland further noted that the sewer line near Harris Drive has been scoped and a broken ladder rung is partially blocking the line and will need to be removed.

ORC Report: Ms. Begeman informed the Board that operations within the District are normal. Ms. Begeman is in the process of modifying an online sensor for Well #1 to monitor chlorine levels. Ms. Begeman noted that a disconnect remains between St. Mary's and Alice portions of the system, and the Board discussed that connection of those two portions of the system is funded and planned to be completed during the upcoming construction season.

Ms. Begeman recommended an eventual upgrade to the wastewater treatment plant's bar screen, and the toll that increased wipe usage is having on maintenance at the wastewater treatment plant. The Board directed consultants to include a notice to not use wipes with the next invoices mailed to customers. Ms. Begeman informed the Board she will provide a template notice to the District Manager regarding the usage of wipes.

Manager's Report: Mr. Abbott presented the Board with a written report and discussed the contents of the report with the Board. Mr. Abbott informed the Board that the District's proposed Long-Range Plan has been submitted to the CDPHE and the District is awaiting comments from the CDPHE.

Mr. Abbott introduced the Board to Ms. Ondracek and Ms. Metcalf as representative from Pinnacle assisting with District community liaisons. Mr. Abbott further noted that the new billing system has been implemented and Pinnacle is working to encourage customers to sign up for the electronic billing option.

FINANCIAL
ITEMS

Consideration of Payables: Ms. Janzen reviewed with the Board the claims for the period ended January 31, 2022, totaling \$74,858.05. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Hultgren and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended January 31, 2022, totaling \$74,858.05.

The Board discussed the District's bill pay system and confirmed Director Clark as the appropriate signer for bills going forward.

Ms. Janzen then provided an update on the Receivables and Collections process. Ms. Janzen informed the Board that she is retiring and will be working over the next few months to onboard Ms. Ondracek to replace her as the District's accountant.

LEGAL ITEMS

The Board decided to table the Consideration of Ratification of Change Orders #5 and #6 with CGRS for the Water System Improvements Project so Mr. Orsatti can continue discussions with CGRS regarding the Change Orders.

DIRECTORS
ITEMS

Director Yoho discussed a desire to research the feasibility of a meter replacement plan for the District. Ms. Begeman discussed different options for water meter technology and what would work best in the community.

Director Yoho noted that he has assisted a couple customers to understand the new billing software, and the Board discussed the desire to have the District's management company respond quickly to future customer questions.

Director Hultgren stated that the Metro District was recently billed for water service and asked whether the Metro District was supposed to be billed for the service. Mr. Abbott informed the Board he would research the Metro District billing matter and report on his findings at a future meeting.

OTHER ITEMS

There were no additional items.

EXECUTIVE
SESSION

At approximately 7:20 p.m., Director Hohne moved that pursuant to section 24-6-402(4)(b) and (e), C.R.S. and upon an affirmative vote of at least two-thirds of the Board members present for the motion, the Board enter into executive session for the purpose of receiving legal advice and negotiating positions related to lawsuits filed by the owners of 29 and 31 Eva Road and 230 Little Creek Road. Upon second and unanimous vote, the Board approved the motion to enter into executive session for the above-stated purpose.

The Board reconvened from executive session at approximately 8:10 p.m. and affirmed that no actions had been taken during executive session.

The Board discussed authorizing the District's legal counsel to represent the District in the litigation matters and upon motion made, seconded and unanimously carried, approved the District's legal counsel to represent the District in such matters.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 8:25 P.M.

By:



Shannon Metcalf, Secretary for the Meeting